

John D. McKen
July 23rd 1881

TWENTY-NINTH

ANNUAL REPORT

— OF THE —

TRUSTEES

— OF THE —

PEABODY INSTITUTE,

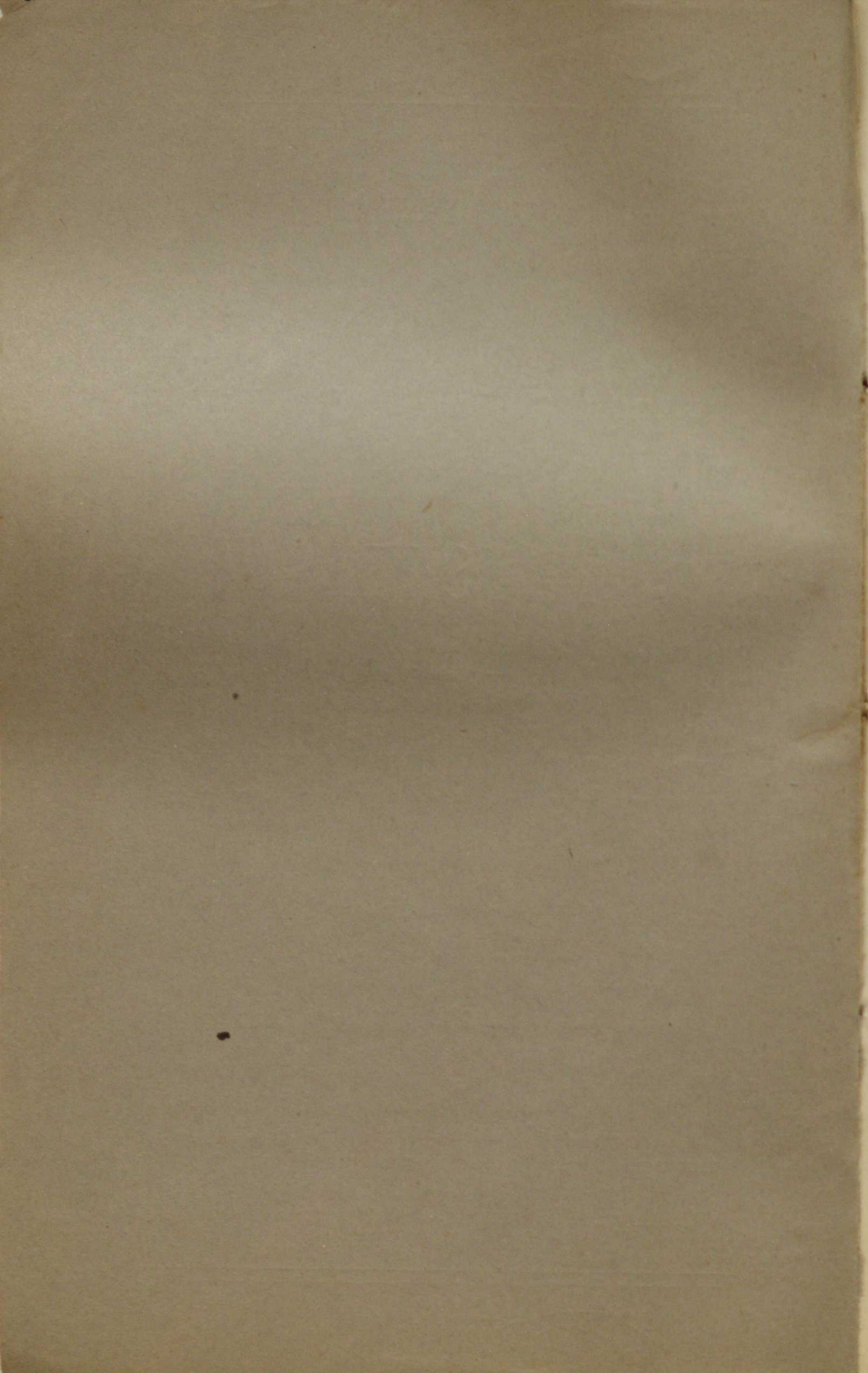
PEABODY, MASS.

PEABODY:

PRINTED AT THE PRESS OFFICE, DUSTIN BUILDING,
1881.

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PRINTED AT THE PRESS OFFICE, DUSTIN BUILDING,
1881.

At a legal meeting of the inhabitants of the Town of Peabody, qualified to vote in town affairs, held March 21st, 1881, it was

VOTED, That the Report of the Trustees of the Peabody Institute, together with the accompanying documents, be accepted, and that the same be printed for distribution.

A true copy of record,

Attest :

N. H. POOR, Town Clerk.

TWENTY-NINTH ANNUAL REPORT

OF THE

Trustees of the Peabody Institute.

The Trustees, in presenting the Twenty-Ninth Annual Report, renew their congratulations to the town in the continued prosperity of its cherished institution. As usual, the reports of the Treasurer, and the Chairman of the Lyceum and Library Committee, as well as the reports of the Sub-Committees, furnish full information of all the proceedings and transactions of the Institute, and clearly show that the institution during the past year has been prosperous as well as useful. The total invested funds and real estate of the Institute—not reckoning the Institute building, with its library, pictures, etc.—reach \$175,828.28; this includes the reserved fund property, amounting to \$34,588.28—an increase of \$1,609.42 over the previous year.

* During the past year three special meetings of the Trustees have been held. At the special meeting, Feb. 22d, it was voted that the interest on the books in the Library be increased to \$20,000, and \$3000 added to the insurance on the books in the Eben Dale Sutton Library. At the same meeting it was also voted that the Trustees accept the custody of the medal and diploma awarded to the Trustees of the Peabody Educational Fund, and carefully treasure and hold the same subject to the order of said Educational Fund Trustees. On April 7th, at a special meeting, it was voted that the sum of \$500 be appropriated for the purpose of instituting a Reading Room in the Library Hall. The sum came within the appropriation expended, and the Reading Room bids fair to be one of the leading features of the institution. The third special meeting was held Dec. 6th, called on account of the death of Janitor Teague, Dec. 4th. Resolutions were offered to his memory by the President, and it was voted that Mr. Teague's salary be continued to the end of the municipal year, (March 21) and paid to his widow. Mr. Isaac Drown was elected to fill the vacancy at a salary of \$600 a year. It was also voted that the President take the necessary steps towards making the Trustees a

corporate body. On October 6th, 1880, two notes loaned to the town in 1874, amounting to \$70,000, bearing 6 $\frac{3}{4}$ per cent. interest, expired, and were renewed at the rate of 4 per cent. interest, reducing our income \$1,452.50, which will probably necessitate reductions in the appropriations the coming fiscal year.

The Chairman of the Lyceum and Library Committee in his report pays a well-merited eulogy on the death of the late Janitor of the Institute, Mr. John Hudson Teague. He also alludes to the new Reading Room, and predicts that its usefulness will be fully demonstrated after sufficient time shall have elapsed to put it to a practical test. The Librarian reports that during the past year 1,210 volumes of current and standard literature, including 60 volumes of bound periodicals, have been added to the Library. The circulation of books has been 27,133 against 30,486 last year, the decrease doubtless owing, in part, to the closing of the Library for repairs and improvements during four weeks in summer, and the changing of seven day books to fourteen day books. The total amount paid for new books the last year was \$1,842.32.

In the fall of the year, Mr. Theodore M. Osborne, who for nearly eight years had ably and acceptably fill-

ed the position of Librarian, tendered his resignation, and Mr. J. Warren Upton was appointed to fill the vacancy. The Chairman of the Library Committee, in alluding to the change says: "The Committee desire to express their deep regret at severing their relations with Mr. Osborne, and extend their kindest wishes for his highest success in the profession which he has chosen." Of his successor, Mr. J. W. Upton: "He is a gentleman whose long connection with the Library, and zealous interest in its affairs, render him especially qualified to perform the duties of Librarian." From the report of this committee it is gratifying to learn that the character of the reading selected has appreciated over the previous years. Since the opening of the Reading Room all of the magazines and other periodicals are accessible to the public. The number of persons consulting the Eben Dale Sutton Library is about the average of former years. During the past year Mrs. Sutton has continued her donations of books, including a full set of Versailles Historic Gallery in 19 folio volumes.

The Trustees have had a plan of the seats in the hall made, and copies struck off—a great convenience to the patrons of the hall. During the past winter there has been an increased demand for the hall, and

unless the town furnish better hall facilities, the demand will naturally increase from year to year. In the Library hall the railing has been extended towards the Queen's picture some four feet, which enables visitors to view the picture, without being obliged to pass in behind the railing, under escort of the Librarian or the Janitor, which will be quite a relief to these officials during the summer months.

During the warm weather considerable work was done on the exteriors of the Institute Building and the dwelling houses, as well as on the iron fencing and the stone posts in front of the main entrance. The posts had been badly upheaved by the frost, and it was necessary to place them upon a new and firm foundation.

The new Janitor adapts himself to his duties remarkably well, and bids fair to make a very useful and efficient officer of the Institute.

Respectfully submitted,

CHARLES D. HOWARD,

For the Trustees.

JOHN HUDSON TEAGUE.

At a special meeting of the Trustees of the Peabody Institute, December 6, 1880, to take action respecting the recent decease of Mr. JOHN H. TEAGUE, so long the Janitor of the Institute, it was

Voted, That in the death of Mr. Teague the Institute has to deplore the loss of a faithful and efficient officer, and a well-trying, trusty and ever-watchful guardian of its interests and welfare. Connected with the Institute from its very foundation, for more than a quarter of a century he has been, until his last sickness, its only Janitor, and during all that time he has performed the duties of his office with an alacrity and zeal, a fidelity and ability, a mingled firmness, discretion and courtesy, which won the confidence and respect of all concerned in the administration of its affairs, or in the enjoyment of its privileges, and which will secure for him their affectionate remembrance and enduring gratitude; while to the Trustees, whose more immediate agent he was, the death of Mr. Teague brings home the consciousness of a personal bereavement, they fully share with our whole community in the sense of the public loss. His whole life with us was a striking illustration of how much may be done by a humble man in a humble sphere, but honest, earnest and with an eye single to right and duty, for the comfort and happiness of his fellow men; and fitly may be inscribed upon the stone which shall mark his resting-place:

"Well done, good and faithful servant."

Voted, That the salary of Mr. Teague be continued to the end of the municipal year and paid to his widow.

Voted, That these proceedings be spread upon the records of the Board, and a copy thereof be furnished to the family of the deceased.

Voted, That the action of the Board in relation to the death of Mr. Teague be published in the Peabody Press.

CHARLES D. HOWARD, Secretary.

Peabody, Dec. 6, 1880.

TREASURER'S REPORT.

BOARD OF TRUSTEES.

The Treasurer hereby presents to the Trustees of the Peabody Institute, the seven following accounts and statements of the Institute for the year ending February, 1881 :

- No. 1. The General Current Account.
2. The Reserved Fund Account.
3. The Reserved Fund Statement.
4. The Sutton Reference Library Account.
5. The Peabody High School Medal Fund Account.
6. The Real Estate and Invested Fund Statement.
7. Schedule of Insurance on Property of the Institute.

GENERAL CURRENT ACCOUNT.

Trustees of Peabody Institute, in account with George A. Osborne, Treas.

1880.		Dr.
March	6, To paid premium for additional Insurance on Library	168 75
	6, " Wm. Blaney's bill	70 23
April	1, " Gas bill	69 66
	6, " Library and Lyceum Com., draft	1500 00
	9, " Qr's salary of Janitor	175 00
	9, " T. J. Jones' bill of shovel	2 50
	9, " Bill of stands for medals	3 58
	9, " Tuning piano	4 00

May	6,	"	For renewal of insurance on furniture and fixtures in Sutton Reference Library	70 00
June	4,	"	John Moulton's bill painting . . .	20 00
July	2,	"	Use of water	18 00
	2,	"	Gas bill	50 76
	8,	"	Qr's salary of Janitor	175 00
	24,	"	Edward Giddings' bill	21 38
Aug.	3,	"	D. A. & F. H. Caskin's bill	5 15
	3,	"	A. H. Whidden's bill paper	1 25
	3,	"	Bills for Reading Room, as follows:	
			Morse & White, for railing	70 50
			M. W. Cain & Son, for tables	79 75
			Chas. G. Folsom for work	195 58
			Munroe & Arnold	4 05
			D. B. Lord's bill	51 35
			C. H. Goulding's bill	72 25
			Chas. G. Folsom's bill	19 51
				<hr/> 492 99
	9,	"	Joseph Jacobs' bill, coal	75 40
	17,	"	Library and Lyceum Com., draft	1500 00
	28,	"	Chas. G. Folsom's bill	16 10
Sept.	2,	"	Newman & Symonds' bill, duster .	5 00
	13,	"	Goldthwait & Bixby's bill, paper, etc.	22 15
Oct.	1,	"	Gas bill	21 87
	6,	"	For watering street	25 00
	6,	"	Ten notes of Town of Peabody, dated October 6, 1880, payable in ten years at 4 per cent. per annum	70,000 00
	9,	"	Chas. Phelps' bill	1 00
	18,	"	Phelps, Dalton & Co.'s bill of plan of seats in the hall	27 00
	28,	"	Qr's salary of Janitor	175 00
Nov.	6,	"	James A. Trask's bill, mason work	75 36
	13,	"	Renewing Insurance at Liverpool London & Globe office	102 00
	13,	"	Renewing Insurance at London Assurance Co.'s	90 15
	13,	"	Samuel Brown's bill	19 75
Dec.	4,	"	Use of water	18 00
	9,	"	Thomas E. Wilson's bill	6 60

1881.

Jan'y	1,	"	Gas bill	82 35
	1,	"	Library and Lyceum Com., draft	1500 00
	5,	"	Edward Giddings' bill	18 20
	5,	"	D. B. Lord's bill	35 76
	5,	"	D. A. & F. H. Caskin's bill . . .	76 01
	7,	"	Thomas G. Pinnoek's bill	5 98
	7,	"	James A. Trask's bill	14 61
	10,	"	Estate of John H. Teague	175 00
	12,	"	Munroe & Arnold's bill	5 50
	17,	"	Geo. A. Osborne, for services . .	250 00
	27,	"	Batchelder & Co.'s bill, coal . . .	77 50
	27,	"	B. F. Woodbury's bill, painting .	26 42
Feb.	23,	"	Mayhew S. Clark's bill	43 35
	25,	"	Chas. Phelps' bill	7 00
			Balance	2,341 77
				<hr/> \$79,488 08

1880.

Cr.

Feb.	23,	By Balance	\$1,798 58
April	2,	" City of Lawrence Coupon	30 00
	2,	" City of Boston Coupons	85 00
	6,	" 6 mos. on Town Notes	2,362 50
	15,	" Dividends Warren Bank	36 00
May	7,	" Amount received of Treasurer of L. & L. Committee for amount paid for additional insurance, and for renewal of insurance on books and fixtures in Sutton Reference Library	107 50
July	2,	" Int. on \$28,000 Mass. 5 per cents. . .	700 00
	2,	" 1 Boston & Maine R. R. Coupon . . .	35 00
	2,	" 2 City of Cambridge Coupons	60 00
	3,	" Int. on Providence Registered Bond .	25 00
	8,	" Rents for qr. ending April 1	237 50
	8,	" Received for use of hall	114 00
Sept.	25,	" Rents for qr. ending July 1	237 50
Oct.	6,	" 6 months' interest on Town notes . .	2,362 50
	6,	" Town of Peabody note dated October 6, 1874, 6 years	62,000 00
	6,	" Town of Peabody note dated October 6, 1874, 6 years	8,000 00
	7,	" City of Boston Coupons	85 00

	7, " City of Lawrence Coupon	30 00
	18, " Dividend Warren National Bank . . .	12 00
Dec.	21, " Rents for qr. ending October 1	237 50
	21, " Use of hall	25 00
1881.		
Jan.	3, " Interest on \$28,000 Mass. 5 per cents.	700 00
	3, " 1 Boston & Maine R. R. Coupon . . .	35 00
	3, " 2 City Cambridge Coupons, at \$30 . .	60 00
	5, " Int. on Providence Registered Bond .	25 00
	8, " Use of hall	50 00
	27, " Rents for qr. ending January 1	237 50
		<hr/>
		\$79,688 08
1881.		
Feb.	28, By Balance	\$2,341 77

G. A. OSBORNE, Treasurer of Trustees.

RESERVED FUND ACCOUNT.

Trustees of Peabody Institute, in account with George A. Osborne, Treas.

1880.		Dr.
June 4,	To paid John Moulton's bill	23 44
July 26,	" for State of Mass. 5 per cent. Bond,	
	at 113	\$1,130 00
	3 mos. 25 days' interest	15 97
		<hr/>
		\$1,145 97
1881.		
Jan. 13,	To paid for Boston & Maine R. R. Bond, at	
	126	\$630 00
	12 days' interest	1 17
		<hr/>
		\$631 17
		<hr/>
		\$393 28
		<hr/>
		\$2,193 86

1880.		Cr.
Feb. 23,	By Balance	\$543 86
April 2,	" 1 City Lawrence Coupon	30 00
	2, " 1 City of Boston Coupon	25 00
	2, " 1 U. S. Coupon	10 00
May 5,	" 1 City of Fall River Coupon	30 00
July 2,	" Interest on \$20,000 Mass. Fives . . .	500 00
	2, " 1 City of Taunton Coupon	15 00
	2, " 2 City of Providence Coupons	50 00

	2,	"	1 Boston & Albany R. R. Coupon . .	30 00
	2,	"	1 U. S. Coupon	10 00
	3,	"	Interest on Providence Reg'd Bond .	25 00
	8,	"	Qr's rent of house, ending April 1 . .	43 75
Sept.	24,	"	Qr's rent of house, ending July 1 . .	43 75
Oct.	7,	"	1 City of Lawrence Coupon	30 00
	7,	"	1 City of Boston Coupon	25 00
	7,	"	1 State of Mass. Coupon	25 00
	7,	"	1 U. S. Coupon	10 00
Nov.	18,	"	1 City of Fall River Coupon	30 00
Dec.	21,	"	Qr's rent of house, ending Oct. 1 . .	43 75
1881.				
Jan.	3,	"	Interest on \$20,000 Mass. Fives . .	500 00
	3,	"	1 City of Taunton Coupon	15 00
	3,	"	1 Boston & Albany Coupon	30 00
	3,	"	2 City of Providence Coupons, at \$25	50 00
	3,	"	1 U. S. Coupon	10 00
	5,	"	Interest on Providence Reg'd Bond .	25 00
	27,	"	1 Qr's rent of house, ending Jan. 1 .	43 75
1881.				<u>\$2,193 86</u>
Feb.	28,	By Balance		<u>\$393 28</u>

G. A. OSBORNE, Treasurer of Trustees.

RESERVED FUND STATEMENT.

Fund first set apart for accumulation consisting of
 4 certificates of \$5000 each, of Massachusetts
 5 per cent. Bonds \$20,000 00

Accumulation of same and investments as follows:

Hammond House on Wallis Street . .	\$3,550 00
1 City of Lawrence Bond	940 00
1 City of Fall River Bond	990 00
1 City of Providence Bond	1,050 00
1 City of Boston Bond	1,125 00
1 City of Taunton Bond	555 00
1 Boston & Albany R. R. Bond	1,065 00
1 City of Providence Bond	1,075 00
1 U. S. 4 per cent. Bond	1,000 00
1 City of Providence Bond	1,085 00
1 State of Mass. 5 per cent. Bond	1,130 00
1 Boston & Maine R. R. Bond	630 00
Balance cash on hand	393 28—14,588 28
<u>\$34,588 28</u>	

G. A. OSBORNE, Treasurer of Trustees.

EBEN DALE SUTTON REFERENCE LIBRARY FUND.

ENDOWED BY MRS. ELIZA SUTTON, OCT. 15, 1866.

Trustees of Peabody Institute, in account with George A. Osborne, Treas.

		Dr.
1880.		
April	5, To paid F. C. Merrill, Treasurer of Library and Lyceum Committee, the April interest on this Fund	\$500 00
Nov.	10, To paid F. C. Merrill, Treasurer of Library and Lyceum Committee, the October interest on this Fund	\$500 00
		<hr/>
		\$1,000 00
		Cr.
1880.		
April	5, By six months' interest to April 1st, on \$20,000 City of Boston 5 per cent. Bonds	\$500 00
Nov.	10, By six months' interest to October 1st, on \$20,000 City of Boston 5 per cent. Bonds	500 00
		<hr/>
		\$1,000 00

G. A. OSBORNE, Treasurer of Trustees.

PEABODY HIGH SCHOOL MEDAL FUND.

Trustees of Peabody Institute, in account with George A. Osborne, Treas.

		Dr.
1880.		
May	15, To paid Amos Merrill, of the School Com.	100 00
		<hr/>
		100 00
		Cr.
1879.		
Nov.	1, By 6 months' interest on Bonds	50 00
1880.		
May	1, By 6 months' interest on Bonds	50 00
		<hr/>
		\$100 00
		<hr/>
Nov.	18, By 6 months' interest on Bonds	50 00

INVESTED FUNDS AND REAL ESTATE OF THE PEABODY INSTITUTE.

Four Certificates of \$5000 each of Massachusetts Registered Bonds, No. 53 to 86 inclusive .	\$20,000 00
Four Certificates of same, No. 106 to 112 inclusive; 3 of \$1000 each, and one of \$5000 .	8,000 00

Three Shares of Warren National Bank	100 00
Two Town of Peabody notes, dated Oct. 6, 1880, payable in ten years from date, with in- terest at 4 per cent, payable semi-annually	70,000 00
Two Dwelling Houses, one of brick on the east- erly side, the other of wood on the westerly side of the land on which the Institute building is located	12,000 00
The Peabody Institute building and land, together with Library, Portraits and Cabinet of Val- uables, not appraised.	
One City of Lawrence Bond	940 00
One Certificate of Registered Bond of City of Providence	1,050 00
One City of Boston 5 per cent. Bond	1,125 00
Two City of Boston 6 per cent. Bonds	2,300 00
One Boston & Maine Railroad Bond	1,200 00
One City of Cambridge Bond	1,162 50
One City of Cambridge Bond	1,162 50
	<hr/>
	\$8,940 00

Reserved Fund Property as follows :

Four Certificates, No. 79 to 82 inclusive, of Mass.

5 per cent. Registered Bonds, of \$5000 each	20,000 00
Hammond House, on Wallis Street	3,550 00
One City of Lawrence Bond	940 00
One City of Fall River Bond	990 00
One Certificate of Registered Bond of City of Providence	1,050 00
One City of Boston Bond	1,125 00
One City of Taunton Bond	555 00
One Boston & Albany Railroad Bond	1,065 00
One City of Providence Bond	1,075 00
One City of Providence Bond	1,085 00
One U. S. per cent. Bond	1,000 00
One State Mass. 5 per cent. Bond	1,130 00
One Boston & Maine Railroad Bond	630 00
Cash on hand	393 28
	<hr/>

\$34,588 28

High School Medal Fund, consisting of two Prov-
ince of Quebec Bonds
Eben Dale Sutton Reference Library Fund, con-
sisting of City of Boston 5 per cent. Bonds

2,000 00

20,000 00

\$175,828 28

G. A. OSBORNE, Treasurer of Trustees.

INSURANCE ON PEABODY INSTITUTE PROPERTY, FEBRUARY, 1881.

On Peabody Institute Building	\$25,000 00
On two Dwelling Houses	5,000 00
On Peabody Institute Library	20,000 00
On Peabody Portrait	1,000 00
On Everett Portrait	150 00
On Peabody Bust	400 00
On Piano and Furniture	300 00

SUTTON REFERENCE LIBRARY.

On Book Cases and Furniture	5,000 00
On Books	5,000 00
	<hr/> 10,000 00

RESERVED FUND PROPERTY.

On Hammond House	1,000 00
	<hr/> \$62,850 00

The following are the policies insuring the above property and time of expiration:

South Danvers Mutual expires June 1, 1884 . . .	\$2,000 00
“ “ “ June 1, 1884 . . .	3,000 00
“ “ “ Aug. 1, 1886 . . .	550 00
“ “ “ Mar. 1, 1881 . . .	450 00
“ “ “ July 1, 1882 . . .	5,000 00
Essex Mutual, Salem, “ July 1, 1882 . . .	5,000 00
Salem Mutual, Salem, “ May 1, 1885 . . .	3,000 00
Merchants' & Farmers' Mutual, Worcester, Mass., expires May 1, 1885	4,000 00
Liverpool, London & Globe, expires Nov. 19, 1883	14,000 00
London Assurance Corporation “ Nov. 19, 1883	12,350 00
Neptune Fire & Marine Ins. Co. “ Feb. 25, 1883	7,000 00
“ “ “ “ “ Feb. 25, 1883	2,000 00
Mercantile Marine Ins. Co., expires Feb. 25, 1883	3,500 00
“ “ “ “ “ Feb. 25, 1883	1,000 00
	<hr/> \$62,850 00

G. A. OSBORNE, Treasurer of Trustees.

Correct—Attest:

WARREN SHAW,
W. F. WILEY,
ALEX. B. MERRILL,
KENDALL OSBORN.

REPORT OF THE LYCEUM AND LIBRARY COMMITTEE.

TO THE TRUSTEES OF THE PEABODY INSTITUTE:—

The following pages are the Annual Report of the Lyceum and Library Committee for the year ending in February, 1881. They are accompanied by the usual documents which constitute the Reports of the Treasurer and Sub-Committees of our Board, and the Report of the Librarian of the Peabody Library.

It is with no ordinary feelings of regret that we allude at this time to the loss the Institute has met with in the recent decease of that faithful veteran in its service, the late Janitor, John Hudson Teague. We find by reference to our Records that on Sept. 19th, 1854, the Trustees voted to notify the Lyceum and Library Committee that after Oct. 1st of that year the Hall and Library Rooms would “be at the disposal of the Committee for purposes as designated by Mr. Peabody and the votes of the town.” Mr. Teague was already on the ground and in charge of the building, and he never ceased to occupy that position, until increasing ill health forced him away from a scene in which he had so long and so well illustrated what may be done in the way of duty, how much of real worth and importance achieved by a true and devoted spirit, however humble his sphere of action. But his sphere was by no means solely a humble one, for a large part of the time he was the only representative of the government of the Institute on the ground to receive the throngs of transient vis-

itors whom the fame of its founder brought to its doors in its earlier years, and whose impressions would be materially affected by the reception they met with at the hands of the usher. With what urbanity, which nothing could ruffle, with what politeness, which was a part of his nature, he performed these duties, has been witnessed by thousands.

But our friend's usefulness did not stop here. He was a keen observer, and had an innate sense of the fitness of things; if anything went wrong at the Institute, either as to persons or things, he was quick to detect it; and always discrete, he contrived to communicate much valuable information to the Committee, tending to aid them in the performance of their own duties, without which those duties would often have been very crudely performed. His cheery presence and his friendly greeting will long dwell in our hearts, and we pay this brief tribute to the memory of departed worth.

A change of importance has been made in the Peabody Library Hall during the year, in setting apart a space of the floor for the consultation of books at the Library, which, though not a separate apartment, we shall for convenience call the Reading Room. We are happy to say that this has been effected in a manner well adapted to the purpose, and without sacrificing any of its desirable architectural features. Indeed the effect is quite the opposite in this respect, thanks to the taste which has been displayed in the work. We believe that its usefulness will be fully demonstrated after sufficient time shall have elapsed to put it to a practical test. At all events, the very presence of a reading department will tend to preserve an orderly demeanor on the part of those who visit the Library, not always in past times observed.

In railing off the space for the Reading Room, all the wall cases for books coming within this space were removed elsewhere, except those containing reference books. The necessity of this sacrifice of wall space for shelves is to be regretted

on account of the general want of shelf space, which begins to be felt in more ways than one. The necessity of finding places for books, as accessions to the Library are from time to time made, has caused a resort to expedients in the numbering of shelves and to other apparent irregularities in the placing of books, which, however, are in most cases more apparent than real. The original theory of our classified arrangement was, that accessions of books should always find their place in the near vicinity of that department in the Library to which they belonged, according to the subjects of which they treat. When the wall space for this was exhausted, then alcoves were to be erected directly in front of the different departments already represented on the outside walls, to which they could naturally overflow, so to speak, and so preserve the classified arrangement as well as our badly planned room would allow. As to the numbering of such new shelves, either vacant numbers had been left to be applied to these alcoves, or by a convenient fiction the old shelves might be considered as extending out into the new spaces for shelves, placed as we have said in the near vicinity. But now it has been found necessary to so far stretch this fiction, that in one instance we found, on inspection, a number of a shelf thus extended appearing on an alcove case at least thirty-five feet away from its parent case. We think the lesson to be learned from all this is, that there ought to be more concert of action between the Trustees and the Committee, when action is to be taken on these important matters.

The lecture course of the past season had a fair measure of success, and some pertinent remarks on the principles which should govern in making up courses of lectures will be found in the special report on that subject.

The Sutton Reference Library has again been enriched by a generous gift of its founder. We refer to the *Galeries Historiques de Versailles*, by Gavard, in 19 volumes of magnifi-

cent folios. The general additions to this Library for the year maintain their high standard for solidity and elegance.

The resignation by Mr. Theodore M. Osborne of his office of Librarian of the Peabody Library, for several years so ably filled by him, made necessary a search for a new incumbent. The committee's choice fell upon Mr. J. Warren Upton, the fitness of which, in view of his long and useful services to the Institute in other but nearly related capacities, needs no demonstration.

In conclusion, we acknowledge the valuable services rendered by all other officials of the Institute.

Respectfully submitted,

THOS. M. STIMPSON,

Chairman of the Lyceum and Library Committee.

REPORT OF PEABODY LIBRARY COMMITTEE.

TO THE LYCEUM AND LIBRARY COMMITTEE :—

The Librarian's Report will preclude the necessity of entering into many details concerning the condition and workings of the Library. At the commencement of the last half year, Mr. Theodore M. Osborne, who has for nearly eight years so ably and acceptably filled the position of Librarian, found it necessary by reason of impaired health and pressure of other duties to tender his resignation. The Committee desire to express their deep regret at severing their relations with Mr. Osborne, and extend their kindest wishes for his highest success in the profession which he has chosen. If we were unfortunate in losing the services of Mr. Osborne, we were no less fortunate in securing the services of Mr. J. Warren Upton to fill the vacancy ; a gentleman whose long connection with the Library and zealous interest in its affairs render him especially qualified to perform the duties of Librarian. We have only commendations to bestow upon the Janitor for the manner in which his work has been executed.

During the past two months a change in the manner of delivering books to patrons has been going on. Very few books in years past have been lost, still it was judged best to determine the actual number of takers, and to adopt such a method as would positively indicate the holder of any book at any time. Thus far about 900 cards have been issued under the new arrangement.

During the past year the number of borrowers from the Library has been 27,133—more than 16 per cent. less than the preceding year. This is probably due in large measure to the fact that the Library was closed for several weeks during the summer to enable repairs and improvements to be made. It is gratifying to announce that the character of the reading selected has appreciated somewhat. Seventy-one per cent. of all books taken out have been works of fiction. This proportion is two per cent. less than the amount of fiction taken out in the year before. As so much fiction is read, the Committee having in charge the selection of books have endeavored to choose such books as might not be worthy of condemnation from a lack of refining and elevating influence. Especial care has been given to the choice of juvenile literature. For those whose judgment and taste are yet unformed, the diction and reality as well as the moral tone of works of fiction should be carefully scrutinized. To novels destitute of these features may easily be traced the false notions and distempers of many minds.

We would suggest that the Committee cause to be prepared a *Guide to Courses of Reading* in the different departments of history, poetry, biography, science, art, etc. Such courses might be displayed so that any one could consult them.—These would be valuable to adults as well as to the youth. The need is often felt and expressed by individuals, of pursuing some definite plan in reading; and those who are conscious of such a need often feel unable, from training, or rather from a *lack of mental training*, to mark out judiciously a line of study. We believe something of this nature would meet a want long recognized, and enhance the usefulness of the Library.

The number of books added to the Library the last year, exclusive of replacements, has been 926 volumes. As some departments have become enlarged beyond a due proportion to

the whole, the Committee have thought it proper to give more attention to a balancing of the various departments. Many of the books recently added are such as would enable any one, with valuable aids in the shape of copious notes and suggestions, to pursue a course of study in earlier or later English Literature, in Political Economy, Civil Government and International Law. The Library is, also, particularly rich in all the discoveries of Science, in Art, History, and Travel.

Since the opening of a Reading Room all of the Magazines and other periodicals are accessible to the public. The Popular Science Monthly, The Nation, and The Journal of Chemistry have been added the past year; and these, together with the periodicals previously taken, number 29. These periodicals certainly furnish a wide range in current literature.

In conclusion, we would call the attention of the Committee to the utter disorder into which the numbering of the shelves has fallen. Directly above 13 will be found 17; above 22 will be 31 and 37; above 121 is placed 801. These are merely a few instances. If it is possible to evoke some orderly method out of this chaos, it would be exceedingly desirable, in point of convenience, in taking out or consulting books. This chaotic state has arisen from a lack of shelf room. With every accession the irregularity of numbering increases; and it is merely a question of time when this confusion will puzzle even those most familiar with the Library to find any given book. We think this fault can be remedied, if suitable care and patience are given to the subject. We would respectfully suggest that our successors take this matter in hand, and, with the aid of the Trustees, correct it.

Respectfully submitted,

J. N. HAM,
Chairman of Library Committee.

REPORT OF THE LECTURE COMMITTEE.

TO THE LYCEUM AND LIBRARY COMMITTEE :—

The Committee whose duty it has been to provide a course of lectures for the past season, has performed the task assigned it. When the time approached at which it became necessary to cast about to procure lecturers, the Committee found the field rather barren, at first glance, of eminent lights of science and letters.

There are a very few men topping all others among lecturers, who can barely be reached with our limited resources, and then for only two or three lectures at most, if we intend to give an extended course.

We decided, after considering the talent at our disposal, to limit the subjects to be treated upon, and furnish such a course as would afford information and instruction of positive value.

We consider ourselves favored in being able to give our citizens an opportunity to listen to Prof. John Fiske, than whom, perhaps, no man in America is regarded as higher authority in historical matters. It is rare that one listens to themes so well digested and illustrated and clothed in more elegant diction than were Prof. Fiske's lectures; and it is to be regretted that his last two lectures were not better attended.

It should carefully be borne in mind what is the nature and purpose of a lecture. No treatment of a subject which can properly be denominated a lecture, can be exhaustive. In a lecture, as in a play, we have, as it were, the frame-work,

which is to a full exposition of the subject what the frame is to the house. Like an article in a cyclopedia it requires to be amplified and enlarged by one's own investigations and researches. Lectures, in brief, point the way and show us the road to a larger knowledge, and are very far from being other than sketches and epitomes of events, science, letters, etc.

It is very fitting that a lecture course should be associated with a Library such as ours. Such a course affords instruction, to which the Library furnishes supplementary and extensive knowledge. The two are such components as are calculated to lead the painstaking and diligent, who have also the ambition to *know*, to an extended, if not extensive, acquaintance with many subjects. Viewed in this light, which we believe to be the proper one, a lecture course is by no means of secondary importance. Its purpose and character have often been misconceived, it is true; yet their importance, to the careful, candid inquirer, must be conceded.

As the object of all teaching and learning is to enlarge our thoughts and understandings, and give culture to our minds, we are persuaded that this object can be best subserved by offering to the public a course of lectures which shall embrace, if possible, no more than two or three subjects. With the exception mentioned the lectures were all largely attended.

The following is the list of lectures for 1880-81 :

Nov. 9, REV. E. C. BOLLES. Subject :—" Through Scotland."

Nov. 16, JAS. T. FIELDS. Subject :—" Bryant."

Nov. 23, BISHOP H. W. WARREN. Subject :—" Forces in a Sunbeam."

Nov. 30, HON. WM. PARSONS. Subject :—" Old Homer and his Days."

Dec. 7, PROF. H. W. FRENCH. Subject :—" The Land of the Himalayas."

Dec. 14, PROF. JOHN FISKE. Subject:—"The Town Meeting."

Dec. 21, PROF. JOHN FISKE. Subject:—"English and French Colonization in America."

Dec. 28, PROF. JOHN FISKE. Subject:—"The Manifest Destiny of the English Race."

Jan. 4, NELLA F. BROWN. Subject:—"Miscellaneous Readings."

Jan. 11, REV. A. A. WILLITS. Subject:—"Sunshine ; or, the Secret of a Happy Life."

Respectfully submitted,

J. N. HAM,

Chairman of Lecture Committee.

LIBRARIAN'S REPORT.

TO THE LYCEUM AND LIBRARY COMMITTEE :—

The Annual Report of the Librarian for the year ending February 5, 1881, herewith submitted, contains little beyond the usual statistics furnished in similar reports of our own and other Public Libraries.

These statistics furnish the data by which the use, progress and condition of the Library can be compared with itself and with other libraries similarly situated.

The additions to the Library during the past year have been 986 volumes of current and standard literature, in which, although not according to previous enumerations, are included 60 volumes of bound Periodicals. Besides this number of volumes have been added 117 volumes of replacements and 16 volumes of duplicates purchased by the Committee; 81 volumes have been presented, and 10 volumes of the new series of Patent Office Reports have been forwarded by the U. S. Patent Office, making in all 1210 volumes. The whole number of volumes of the new series of the Patent Office Reports is now 154, commencing May 30, 1871, and ending June, 1880. The number of volumes of the Official Gazette of the Patent Office, beginning with the second volume July, 1872, and ending Dec., 1880, is now 15 bound and 2 unbound volumes, and of the General Index to Reports, etc., from 1872 to 1878 is 7 volumes bound, and 2 volumes for 1879, and the first volume for 1880—10 volumes, making in all 191 vol-

umes of Reports, Indexes and Gazettes of the U. S. Patent Office.

The number of books bound, rebound and repaired is 668. The number of volumes issued to borrowers is by the record 27,133 against 30,486 last year, but the account of this year is not strictly accurate, as many who used reference books in the Reading Room, passed in to the desk no statement, as they were expected to do by the notice.

Some other reasons for this apparent decrease in the use of the Library are doubtless the closing of the Library for repairs and improvements during four weeks in the summer, the changing of most of the seven day books of dates prior to 1880 to fourteen day books, and from the non-replacement of books more especially designed for the reading of the younger portion of the community.

The account of books issued by us is kept substantially the same as in other libraries, but no one is satisfied that the percentages show the real state of the circulation. Your Librarian has believed for many years that the circulation should be estimated somewhat as the accountant averages his accounts, and having now in use a system of charging whereby one is enabled to know how long each book is out of the Library, he found as applied to the record of 652 volumes, taken from the work of two or three days, that fiction was taken by 64 per cent., and that fiction average to each book 8 days; travels and descriptions of countries, 10 days; history, 8; biography, 10; poetry, 10; science and reference books, 8; miscellaneous, 8; mental, moral, political, social science and law, 6 days. The whole number of volumes averages 8 2-5 days each.

The following tables will give a relative proportion of each class in each of the last four years indicated, and also the

number in each class delivered to borrowers :

	Per cent. of.	To Feb. 5.	1878.	1879.	1880.	1881.
1. Law; Political, Moral, Mental, and Mental Science,		2	2	2	2	2
2. Fiction,		75	74	73	71	
3. Travels and Descriptions of Countries,		5	6	5	6	
4. History,		3	3	3	3	
5. Biography,		3	4	4	4	
6. Poetry,		2	2	3	2	
7. Science Books and Reference Books,		3	3	4	4	
8. Foreign Languages and Miscellaneous Collections and Periodicals,		7	6	6	8	

The number of volumes of the different classes named above are shown by the following :

	To Feb. 5.	1878.	1879.	1880.	1881.
Class 1. Law, etc.,	580	807	619	618	
2. Fiction,	22,045	24,704	23,027	19,347	
3. Travels,	1,447	1,874	1,632	1,664	
4. History,	861	1,038	1,120	809	
5. Biography,	988	1,199	1,197	1,064	
6. Poetry,	652	718	922	490	
7. Scientific & Reference Books,	845	1,037	1,205	1,050	
8. Miscellaneous and Magazines,	1,885	1,866	1,684	2,091	

The amount of fines collected this year is \$57.81. Seven supplementary catalogues and two copies of the first catalogue have been sold, for which \$4.95 has been received. During the last three months, as the seven day books became fourteen day books, the fines decreased, but more promptness in the return of books showed itself; and as this Institution was established for the promotion of education, we trust that the change, though not productive of fines, may be offset by a continuance of what has commenced so well. About 120 volumes have been worn out and laid aside this year. As so many books had been worn out in the last year, two copies of the numbers of such were placed upon the borrowers' tables, by examining which they were prevented from marking for books not on the shelves.

A waste of cards has been obviated by requiring that they

should be cleaned by rubber or otherwise, and by not supplying duplicates unless satisfied that a good reason existed for such supply. Many have at the next day brought the lost card of the day before, and many have found that a little care on their part is all that is necessary. Since Dec. 15th, only four cards have been duplicated out of 875 supplied. Duplicates are supplied from the cards of the old pattern, marked with the book stamp.

In accordance with the vote of the Committee in November, the Librarian superseded the system of charging books and keeping the library accounts. This system of library cards and slips is substantially the same in most libraries in this vicinity at the present time. To describe the process would take too much of this report, but if any one will spend a few minutes in library hours, the manner of doing the work would be found to be nearly self-explaining.

For many years the Committee have been desirous to have a room for the reading of periodicals established. The Trustees last summer took a portion of the west side of the Library room for the Reading Room. The periodicals are placed there, and also most of the reference books are there. No rules, as I can learn, have been made for the management of this addition to the Library, and it is hoped that the Committee of the coming year may see the necessity of making its regulation a matter of consideration.

The Trustees have very wisely, in the estimation of those having direct charge of the delivery of books, extended the rail which is front of the Queen's picture, so that in Library hours visitors remain outside the portion of the Library room appropriated to the Library. They have also dispensed with the Indicator, thus bringing the entire room in view of the Librarian; the gas lights have been increased, shelves strengthened, and a desk having accommodations for the card catalogue, and a chair for the Librarian's use. All these changes and

improvements are thankfully appreciated by those who have any share in the details of the Library work.

Much might be written on topics connected with library matters ; much has been written by those who are well worthy to be called experts, but it ill becomes me with my short experience in my present position to extend my remarks in this report. Allow me to suggest that the papers of Mr. Cutter, Librarian of the Boston Athenæum, of Judge Chamberlain, Superintendent of the Boston Public Library, and those of Mr. Green, Librarian of the Worcester Library, and many others in the volumes of the Library Reporter on Libraries, Library Management, Relation of the Library to the Public School, would be very profitable reading for librarians and others concerned in any way in the management of a Public Library.

Respectfully submitted,

J. WARREN UPTON, Librarian.

The following is the list of donors of bound volumes to the Library for the year ending Feb. 5, 1881 :

Charles L. Flint, Esq.,	34 volumes.
Francis H. Appleton, Esq.,	15 “
Commissioner of Patents,	2 “
Smithsonian Institution,	2 “
Department of the Interior,	2 “
Treasury Department,	2 “
Peabody Museum of Archæology,	2 “
Public Documents from State,	4 “

Abbot Library, Lynn Library, Peabody Library, (Danvers) Providence Library, Swedenborg Publishing Co., T. J. Putnam, Esq., Hon. Geo. B. Loring, U. S. Commissioner of Education, 1 each.

Twenty volumes were also received from the Peabody Library of Danvers in exchange for duplicates.

REPORT OF COMMITTEE ON SUTTON REFERENCE LIBRARY.

The Committee in charge of the Eben Dale Sutton Reference Library submit the twelfth annual report.

The number of persons consulting the Library is nearly the average of former years. There have been added to the Library 80 bound volumes, and 14 numbers of works to be bound when the issue is complete. The whole number of volumes is 1900. The amount thus far expended for books is \$9,500.00. This does not include the value of the works presented by Mrs. Sutton, which is several thousands of dollars. The balance of the income of the fund, amounting to \$6,500.00, has been expended in furnishing the room in part, and in current expenses, at an average of \$544.00 per year for the twelve years since the Library was opened, or \$617.00 for the first six, and \$471.00 for the last six years. Mrs. Sutton has continued her donations of books, presenting the Library, among other books, with a full set of the Versailles Historic Gallery in 19 folio volumes.

A full list of the works added to the Library since the last report is appended to the report.

For the Committee,

G. F. OSGOOD.

February 12, 1881.

The following books have been added since the printed report of 1880 :

L'Art, Revue Hebdomadaire Illustree. A. Ballue and J. Rouam, Eds. Paris, 1879-80. 5 Vols.

Letters, Illustrative of English History, with Notes by Henry Ellis. London, 1824-46. 11 Vols.

Spain, Illustrated by Gustave Dore. New York, 1876.

Switzerland, Illustrated. New York, 1879.

Polychromatic Ornament. A Racinet. London, 1877.

Monuments of Art. W. Lubke and J. Caspar. New York. 2 Vols.

Text to Monuments of Art. W. Lubke and A. V. Lutzow. New York.

The Roman Breviary. John, Margness of Bute, trans. Edinburgh and London, 1879. 2 Vols.

Dictionary of Christian Biography. W. Smith and H. Wace, Eds. Boston, 1877-80. 2 Vols.

Le Costume Historique, M. A. Racinet. Parts 8, 9, 10, Port Folio.

New England Historical and Genealogical Register. Vol. 33. John Ward Dean, Ed. Boston, 1879.

Bibliotheca Sacra. Vol. 36. 1879. E. A. Park and G. E. Day, Eds. Andover, 1879.

Notes and Queries. Vols. 11 and 12, 5 Series. Also Index to 5 Series. Dr. Doran, Ed. London, 1880.

Keramic Art of Japan, bound. G. A. Audsley and J. L. Bowes. Liverpool and London, 1875. 2 Vols.

History of New France. Charlevoix. New York, 1866-72. 6 Vols.

Wild Flowers of America. I. Sprague and G. L. Goodale. Parts 9-15. Boston, 1880.

Essex Institute Historical Collections. Vols. 15 and 16. Salem, 1879.

Parliamentary History and Debates of England. 1878-9. Hansard. London, 13 Vols.

Ferns of North America, bound. Prof. Eaton of Yale

College. Salem, 1879. 2 Vols.

Cyclopædia of Biblical Literature. M'Clintock and Strong.
Vol. 9. Rh—St. New York, 1880.

Encyclopædia Britannica. Vol. 11. Gon—Hip. Boston, 1880.

BOOKS PRESENTED BY MRS. SUTTON.

Illustrated London News. London, 1879. 2 Vols.

History of Massachusetts. Comley. Boston, 1879.

Galleries Historiques de Versailles. Ch. Gavard, Ed. Paris, 1838. 19 Vols.

Total—80 Volumes and 14 Folios added.

TREASURER'S REPORTS.

LYCEUM AND LIBRARY COMMITTEE.

Lyceum and Library Committee, in account with Frank C. Merrill, Treas.

1880.		Dr.
Feb.	25, To paid Estes & Lauriat's bill for books	\$152 35
	28, " S. S. Gilson's bill for periodicals	111 25
March	20, " Estes & Lauriat's bill for books	168 93
	30, " Jona. Perley's bill for binding	74 00
April	1, " T. M. Osborne's bill for services	250 00
	1, " W. H. Osgood's bill for services	25 00
	1, " P. H. Mahoney's bill for services	25 00
	5, " B. F. Stevens' bill for stationery,	1 22
	5, " Z. G. Mitchel's bill for book, (charged in error to Sutton Library account, Sept. 22, 1879	1 25
	21, " Estes & Lauriat's bill for books	147 67
May	1, " Post Office bill	73
	1, " C. Shoenhof's bill for books	40 20
	22, " A. O. Moore's bill for services	9 20
	22, " Estes & Lauriat's bill for books	268 47
June	12, " D. P. Grosvenor's bill for book	2 50
	16, " A. B. Galloupe's bill for services	12 00
	16, " U. S. Patent Office for plans and specifi- cations of Patents	28 60
	19, " Estes & Lauriat's bill for books	137 04
July	1, " T. M. Osborne's bill for services	250 00
	2, " Post Office bill	2 73
	2, " W. H. Osgood's bill for services	25 00
	8, " P. H. Mahoney's bill for services	25 00
	8, " Jona. Perley's bill for binding	47 90
	14, " W. H. Osgood's bill for services	6 50
	14, " W. H. Hill's bill for services	7 00
	14, " P. H. Mahoney's bill for services	5 00

	17,	"	E. L. McDonald's bill for services . . .	8 00
	17,	"	A. O. Moore, bill for services . . .	8 70
	20,	"	C. D. Howard's bill for printing . . .	38 00
	20,	"	C. D. Howard's bill for printing . . .	1 00
Aug.	9,	"	Munroe & Arnold's bill for express hire .	3 45
	9,	"	Geo. S. Hudson's bill for services . . .	9 00
	14,	"	Readers & Writers Economy, Co.'s bill for binders	7 20
	14,	"	Estes & Lauriat's bill for books . . .	227 79
	16,	"	Jona. Perley's bill for binding . . .	103 35
Sept.	20,	"	B. M. Hills' bill for express hire . . .	5 60
	20,	"	A. K. Allstine's bill for binding . . .	68 39
	20,	"	Readers & Writers Economy Co.'s bills .	9 60
	24,	"	Estes & Lauriat's bill for books . . .	161 21
Oct.	1,	"	Post Office bill	95
	1,	"	T. M. Osborne's bill for services . . .	250 00
	2,	"	P. H. Mahoney's bill for services . . .	25 00
	2,	"	W. H. Osgood's bill for services . . .	25 00
	4,	"	E. L. McDonald's bill for services . . .	2 25
	15,	"	J. N. Ham's bill for expenses in procur- ing lecturers	6 00
	27,	"	T. M. Osborne's bill for services . . .	50 00
	27,	"	T. M. Osborne's bill for sundries pur- chased	8 32
	27,	"	Estes & Lauriat's bill for books . . .	109 77
	27,	"	Estes & Lauriat's bill for books . . .	18 70
Nov.	9,	"	Jona. Perley's bill for binding . . .	29 95
	9,	"	E. C. Bolles' bill for lecture	60 00
	16,	"	James T. Fields' bill for lecture . . .	75 00
	17,	"	J. N. Ham's bill for expense paid . . .	1 02
	23,	"	H. W. Warren's bill for lecture . . .	75 00
	30,	"	Wm. Parsons' bill for lecture	50 00
Dec.	2,	"	N. L. Chamberlain & Co.'s bill for hand stamps	20 00
	3,	"	J. W. Upton's bill for services	116 67
	7,	"	H. W. French's bill for lecture	75 00
	11,	"	Estes & Lauriat's bill for books . . .	107 84
	14,	"	John Fiske's bill for lecture	50 00
	21,	"	John Fiske's bill for lecture	50 00
	28,	"	John Fiske's bill for lecture	50 00
Jan.	3,	"	J. W. Upton's bill for service	83 34
	3,	"	P. H. Mahoney's bill for services . . .	25 00
	3,	"	W. H. Osgood's bill for services . . .	25 00
	4,	"	E. L. McDonald's bill for services . . .	13 00

	4,	"	Nella F. Brown's bill for reading and expenses	44 50
	4,	"	Geo. Hudson's bill for services	8 00
	7,	"	J. N. Ham's bill for expenses	3 20
	11,	"	A. A. Willett's bill for lecture	75 00
	11,	"	Munroe & Arnold's bill for express hire .	3 68
	12,	"	B. F. Stevens' bill for stationery . . .	10 47
	13,	"	W. F. Pingree's bill for police duty at lectures	10 00
	17,	"	F. T. Upton's bill for services as pianist at lectures	20 00
	17,	"	Eri Littlefield's bill for police duty at lectures	10 00
	20,	"	Estes & Lauriat's bill for books	116 63
	20,	"	Willard Small's bill for books	42 12
	22,	"	F. O. Parker's bill for police duty at lectures	10 00
Feb.	1,	"	Post Office bill	1 27
	1,	"	J. W. Upton's bill for services	83 33
	1,	"	N. L. Chamberlain & Co.'s bill for stamp, etc.	1 54
	3,	"	C. D. Howard's bill for printing	22 00
	3,	"	C. D. Howard's bill for printing	39 27
	3,	"	Jona. Perley's bill for binding	48 10
	3,	"	B. M. Hills' bill for express hire	4 20
	4,	"	O. R. Evans' bill for police duty at lectures	10 00
	4,	"	C. D. Howard's bill for printing for lectures	11 50
			Balance	653 29
				<hr/>
				\$5,106 74
1880.				Cr.
Feb.	19,	By	Balance	\$543 98
April	6,	"	Draft on Trustees	1,500 00
Aug.	17,	"	" " "	1,500 00
1881.				
Jan.	4,	"	" " " "	1,500 00
Feb.	6,	"	Received from fines	57 46
	6,	"	" " " sale of catalogues	2 50
	6,	"	" " " " " supplements	2 80
				<hr/>
				\$5,106 74
By Balance				653 29

SUMMARY OF THE FOREGOING ACCOUNT.

	Dr.
To paid for Books	\$1,842 32
" " Binding	371 69
" " Printing Account of Library	100 27
" " Stationery and Incidentals	67 23
" " Express hire	16 93
" " Lectures	683 02
" " Salaries	1,371 99
Balance	653 29
	<hr/> \$5,106 74
	Cr.
By Balance	\$543 98
" Drafts on Trustees	4,500 00
" Received for Fines and sale of Catalogues	62 76
	<hr/> \$5,106 74
By Balance	653 29

FRANK C. MERRILL, Treasurer.

EBEN DALE SUTTON REFERENCE LIBRARY.

Eben Dale Sutton Library, in account with Frank C. Merrill, Treasurer.

	1880.	Dr.
April	1, To paid M. J. Floyd's bill for salary	\$62 50
	1, " Gas bill	10 26
	1, " B. F. Stevens' bill for stationery	65
	1, " Essex Institute's bill	3 00
	5, " Eaton's "Ferns"	4 00
May	7, " Draft of Trustees for Insurance Premiums paid	107 50
June	16, " Estes & Lauriat's bill for books	272 85
July	1, " M. J. Floyd's bill for salary	62 50
	1, " Gas bill	54
	1, " Gas bill, new meter	6 21
	7, " Munroe & Arnold's bill for express	1 95
	7, " B. F. Stevens' bill for stationery	5 42
	14, " Essex Institute's bill	3 00
	14, " Vols. 9 and 10 Wild Flowers of America	3 00
	22, " A. Fairfield's bill for binding volumes Eaton's Ferns	12 00
Aug.	20, " Jona. Perley's bill for binding	7 00
Oct.	1, " M. J. Floyd's bill for salary	62 50
	1, " Gas bill	3 78
	6, " Notes and Queries for 1881	7 19
	6, " Estes & Lauriat's bill	132 15

Nov. 24,	"	Vols. 11 and 12 Wild Flowers of America	3 00
1881.			
Jan. 1,	"	M. J. Floyd's bill for salary	62 50
1,	"	Gas bill	19 44
7,	"	M. S. Clark's bill	2 00
7,	"	Munroe & Arnold's bill for express hire	65
7,	"	Vols. 13, 14 and 15 Wild Flowers of America	4 50
12,	"	B. F. Stevens' bill for stationery . . .	50
15,	"	Subscription to N. E. Historical and Genealogical Register	3 00
15,	"	Subscription to Bibliotheca Sacra . . .	4 10
21,	"	Sanger, Hood & Co.'s bill for coal . . .	58 00
Feb. 3,	"	Estate of J. H. Teague	59 40
9,	"	Estes & Lauriat's bill for books	48 90
		Balance	81 52
			<hr/>
			\$1,115 51

			Cr.
Feb. 19,	By	Balance	\$114 26
April 1,	"	Bill against Peabody Library, charged this account in error in 1879	1 25
5,	"	Six months' interest on Eben Dale Sutton Fund	500 00
Nov. 10,	"	Six months' interest on Eben Dale Sutton Fund	500 00
			<hr/>
			\$1,115 51
By Balance			81 52

SUMMARY OF THE FOREGOING ACCOUNT.

		Dr.
To paid for Books		\$488 69
" " Binding		19 00
" " Librarian		250 00
" " Insurance		107 50
" " Coal and Gas		98 23
" " Janitor		59 40
" " Miscellaneous		11 17
	Balance	81 52
		<hr/>
		\$1,115 51

	Cr.
By Balance	\$114 26
" Charge to Peabody Library	1 25
" Income of Eben Dale Sutton Fund	1,000 00
	<hr/>
	\$1,115 51
Balance	81 52

FRANK C. MERRILL, Treasurer.

GOVERNMENT OF BOARD OF TRUSTEES.

1881—1882.

ALFRED A. ABBOTT,	President.
ALEX. B. MERRILL,	Secretary.
GEORGE A. OSBORNE,	Treasurer.
WARREN SHAW, WILLIAM F. WILEY, ALEX. B. MERRILL, KENDALL OSBORN,	} Finance Committee.
JAMES E. T. BARTLETT, GEORGE UPTON, E. P. BARRETT,	} Building Committee.

TRUSTEES.

ALFRED A. ABBOTT,	Time expires	1882
WARREN SHAW,	" "	1882
WILLIAM F. WILEY,	" "	1883
E. POPE BARRETT,	" "	1883
ALEX. B. MERRILL,	" "	1884
GEORGE UPTON,	" "	1884
J. E. T. BARTLETT,	" "	1885
CHAS. E. HOAG,	" "	1885
KENDALL OSBORN,	" "	1886
FRANK OSBORN, JR.,	" "	1886
GEORGE A. OSBORNE,	" "	1887
FRANK E. FARNHAM,	" "	1887

JOHN McKEAN,

Janitor.

LYCEUM AND LIBRARY COMMITTEE.

1881—1882.

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GEORGE M. FOSTER,

THOMAS J. CARROLL,

GEORGE F. OSGOOD,

FRANCIS H. APPLETON,

THEODORE M. OSBORNE,

ORVILLE B. CHADWICK.

J. WARREN UPTON,

Librarian.

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— OF THE —

LYCEUM AND LIBRARY COMMITTEE.

PEABODY LIBRARY COMMITTEE.

THEODORE M. OSBORNE,	GEO. M. FOSTER,
THOMAS M. STIMPSON,	JAMES N. HAM,
F. H. APPLETON,	O. B. CHADWICK,
THOMAS J. CARROLL,	FRANK C. MERRILL,
HENRY WARDWELL.	

EBEN DALE SUTTON REFERENCE LIBRARY COMMITTEE.

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FINANCE COMMITTEE.

GEO. F. OSGOOD,	FRANK C. MERRILL,
THEODORE M. OSBORNE.	

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